

JOB POSTING

Parks & Recreation Department



Title: Preschool Teacher Substitutes
Salary: \$15.50/hour
Location: Ogden Community Center
Posted: 9/12/2025
Deadline: until filled

Ogden Parks and Recreation seeks qualified candidates for 3- and 4-year-old Pre-School Teacher substitutes. Substitutes must be available on an on-call basis; Monday-Friday during the school year. Hours are between 8:45am-3:00pm.

Description of Duties:

The candidate would be responsible for assisting a lead teacher with the implantation of a 3- and/or 4-year-old Preschool class. Candidate would work cooperatively with lead teacher to provide a safe and developmentally appropriate preschool program in accordance with all relevant legislation, policies and procedures.

Desired Qualifications (completed or working towards):

- (A) Associate's degree in early childhood education or a related field, AND
- (B) A minimum of two years' experience, OR
- (C) An equivalent combination of training and experience as defined by the limits (A) or (B) above.

*Must have strong interpersonal and organizational skills; excellent written and oral communication skills, including the ability to utilize Microsoft (word, outlook) programming; possess knowledge of various resources for programming; maintain required certifications and training as needed.

Applications are available online at www.ogdenparksandrec.com

Interested candidates should send an application by mail or email to:

Town of Ogden Parks and Recreation
269 Ogden Center Rd
Spencerport, NY 14559

Email to: recreation@ogdenny.com
For an Employment Application, Click [HERE](#)