

JOB POSTING

Parks & Recreation Department



Title: Preschool Teacher Substitutes
Salary: \$13.20/hour
Location: Ogden Community Center
Posted: 1/18/2022
Deadline: until filled

Ogden Parks and Recreation seeks qualified candidates for 3- and 4-year-old Pre-School Teacher substitutes. Substitutes must be available on an on-call basis; Monday-Friday during the school year. Hours are between 8:45am-3:15pm.

Description of Duties:

The candidate would be responsible for assisting a lead teacher with the implantation of a 3- and/or 4-year-old Preschool class. Candidate would work cooperatively with lead teacher to provide a safe and developmentally appropriate preschool program in accordance with all relevant legislation, policies and procedures.

Desired Qualifications (completed or working towards):

- (A) Associate's degree in early childhood education or a related field, AND
- (B) A minimum of two years' experience, OR
- (C) An equivalent combination of training and experience as defined by the limits (A) or (B) above.

*Must have strong interpersonal and organizational skills; excellent written and oral communication skills, including the ability to utilize Microsoft (word, outlook) programming; possess knowledge of various resources for programming; maintain required certifications and training as needed.

Applications are available from the Receptionist at Ogden Community Center, 269 Ogden Center Rd., Spencerport or online at www.ogdenparksandrec.com

Interested candidates should send an application by mail or email to:

Andrea Hansen, Director
Town of Ogden Parks and Recreation
269 Ogden Center Rd
Spencerport, NY 14559

Email to: ahansen@ogdenny.com
For an Employment Application, Click [HERE](#)