



TOWN OF OGDEN
PARKS AND RECREATION DEPARTMENT
Employment Application

Please complete, sign and submit to:
Ogden Parks and Recreation Department
269 Ogden Center Road
Spencerport, NY 14559
recreation@ogdenny.com

Questions? Call: (585) 617-6174

OFFICE USE ONLY:	
Date Rec'd:	_____
Interview Date:	_____
Interview Time:	_____
H	NH

Contact Information:

First Name: _____ Last Name: _____

Mailing Address: _____ Zip: _____

Primary Phone: _____ Alternate Phone: _____

Email: _____ Do you meet the age qualifications for the position? Yes No

Position Applying For: _____ Dates Available: _____ to _____

List Current Certifications w/Expiration Dates: _____

T-shirt size (adult sizes only): S M L XL XXL XXXL

Education:

School: _____ Location: _____

Major/Degree: _____ Highest Year Completed: _____

Please list any Extracurricular Activities you participate(d) in & years of activity (attach additional sheets if necessary): _____

Please answer the following questions (attach additional sheets if necessary):

Are you available to work the hours required for these positions?
Yes No If no, please explain: _____

Why do you want to work at Ogden Parks and Recreation? _____

What experiences do you have working with children (be specific- ages of children, length of experience, etc.)? _____

Work History with the Town of Ogden:

Have you previously worked for Ogden Parks and Recreation?

YES (if yes, answer questions below)

NO

Position: _____

From: _____

To: _____

Supervisor/Phone: _____

Responsibilities: _____

Work Experience:

Employer: _____

Supervisor/Phone: _____

Position: _____

From: _____

To: _____

Responsibilities: _____

Employer: _____

Supervisor/Phone: _____

Position: _____

From: _____

To: _____

Responsibilities: _____

Employer: _____

Supervisor/Phone: _____

Position: _____

From: _____

To: _____

Responsibilities: _____

List three (3) current references, other than relatives.

	<u>Reference Name</u>	<u>Daytime Telephone</u>	<u>Email</u>	<u>Relationship</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

Have you ever been convicted of a misdemeanor or a felony? If yes, describe in full (such conviction will not necessarily bar applicant from employment).

Yes _____

No, to the best of my knowledge I have never been convicted of a misdemeanor or felony in New York State or any other jurisdiction.

I declare, subject to the penalties of perjury, that the statements made in this application (including statements made in any accompanying papers) have been examined by me, and to the best of my knowledge are true and correct. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge.

APPLICANT'S SIGNATURE: _____

DATE: _____