

# **JOB POSTING**

## **Parks & Recreation Department**



**Title:** Assistant Preschool Teacher: 4 year old Program, 2020-21 school year

**Starting Salary:** \$12.09

**Location:** Little Red Schoolhouse, Adams Basin

**Posted:** 11/16/2020

**Deadline:** until filled

Ogden Parks and Recreation seeks a qualified candidate for a 4-year old Preschool Assistant Teacher. This is a part-time position; Tuesdays and Thursdays between 8:30am-3:15pm and Fridays between 8:30am-12:00pm. Additional time for planning may be included. This is a temporary position for the 2020-21 school year.

### **Description of Duties:**

The candidate would be responsible for assisting with the planning, implementing, and organizing of a 4-year old Preschool Program. Duties include curriculum development and lesson planning with an emphasis on the social, cognitive and physical development of students. The teachers are responsible for providing a safe and developmentally appropriate preschool program in accordance with all relevant legislation, policies, and procedures.

### **Desired Qualifications:**

- (A) Associate's degree or working towards an Associate's Degree in early childhood education or a related field,  
AND
- (B) A minimum of one year experience, OR
- (C) An equivalent combination of training and experience as defined by the limits (A) or (B) above.

\*Must have strong interpersonal and organizational skills; excellent written and oral communication skills; possess knowledge of various resources for programming; maintain required certifications and training as needed.

Applications are available from the Receptionist at Ogden Community Center, 269 Ogden Center Rd., Spencerport or online at [www.ogdenparksandrec.com](http://www.ogdenparksandrec.com)

Interested candidates should send an application by mail or email to:

Town of Ogden Parks and Recreation  
269 Ogden Center Rd  
Spencerport, NY 14559  
Attn. Andrea Hansen

Email to: [ParksRecDirector@ogdenny.com](mailto:ParksRecDirector@ogdenny.com)  
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