

JOB POSTING

Parks & Recreation Department



TOWN OF
Ogden
COUNTY OF MONROE
STATE OF NEW YORK

Title: Part-Time Recreation Assistant

Starting Salary: \$11.80

Posted: 7/23/2019

Deadline: until filled

The Town of Ogden seeks a qualified candidate for Recreation Assistant. This is a part-time position (10-15 hours/week), Monday-Saturday with flexible hours required as per scheduled recreation programs (nights, weekends, holidays)

Description of Duties:

This is an aide position involving responsibility for assisting recreational personnel with the daily routine tasks surrounding assigned program activities and supervision of the building. Employees of this class may be required to assist in a single recreation activity or several activities. Does related work as required.

Desired Knowledge, Skills and Abilities:

Working knowledge of a variety of recreational activities such as games, arts and crafts, sports, social events and dramatics; working knowledge of the equipment available for recreational use and its operation; ability to keep simple records; ability to instruct participants at all age levels; ability to supervise; ability to follow directions; resourcefulness; physical condition commensurate with the demands of the position.

Minimum Qualifications:

Applicant must be at least 18 years of age. Completion of (2) years of high school. Those working towards or with a Recreation, Sports Management, or Physical Education degree are highly desired.

Applications are available from the Receptionist at Ogden Community Center, 269 Ogden Center Rd., Spencerport or online at www.ogdenny.com.

Interested candidates should send an application by mail or email to:

Town of Ogden
269 Ogden Center Rd
Spencerport, NY 14559
Attn. Andrea Hansen

Email to: ParksRecDirector@ogdenny.com
For an Employment Application, Click [HERE](#)